

**SAN DIEGO CONVENTION CENTER CORPORATION
AUDIT COMMITTEE MEETING
OF THE BOARD OF DIRECTORS**

THURSDAY, SEPTEMBER 24, 2009, 10:00 A.M.

**111 W. Harbor Drive, 2nd Floor, Executive Boardroom
San Diego, California 92101**

AGENDA

1. Call to order - Nikki Clay

2. Comments from the audience

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board that have not previously been before the Board. Pursuant to the Brown Act, no discussion or action shall be taken by the Board on items not posted on the agenda.

3. Staff Updates:

a. Review of Implementation Schedule for City Performance Audit

- (1) Policy for Nomination/Term Limits**
- (2) Policy for Board Member Attendance**
- (3) Policy for Revision of Board Minutes**
- (4) Fraud Policy**
- (5) Orientation**
- (6) Bylaw Amendments**

b. Internal Audit Function

c. Employee Handbook

d. Audit Committee Charter

e. Discussion regarding Financial Variances

f. Discussion regarding Draft Management Discussion and Draft Letter to the Auditor

4. Urgent non-agenda items (must meet the requirements of Government Code, Section 54954.2)

5. **Audit Committee Comment** [Govt. Code §54954.2(a)(2)]

Adjournment

This information is available in alternative formats upon request. To request an agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device ("ALD") for the meeting, please call Pat Evans at (619) 525-5131 at least five working days prior to the meeting to ensure availability.

In compliance with Government Code section 54957.5, non-exempt written material that is distributed to the Board prior to the meeting will be available at the meeting or it may be viewed in advance of the meeting at the corporation's offices at 111 West Harbor Drive, San Diego, CA. Materials distributed to the board after the posting of this agenda also will be available. Please contact Pat Evans at (619)525-5131 or pat.evans @ visitsandiego.com if you would like to pick up a copy of any material related to an item on this agenda.